

# BURLINGAME HALL

## Rental Price Schedule

252 West Spain Street, Sonoma, CA 95476  
(707) 996-1328 • [contact@sonomaucc.org](mailto:contact@sonomaucc.org)

<b>Weekend:</b>	\$90.00 per hour	Non-profits - \$80.00 per hour
<b>Weekday:</b>	\$80.00 per hour	Non-profits - \$70.00 per hour
<b>Tables/chairs setup:</b>	\$50.00 flat fee. Renter is responsible for takedown/cleanup	
<b>Kitchen use:</b>	\$100.00 flat fee Fee includes use of oven, refrigerator, cooking utensils, serving platters, coffee makers, garbage bags, and cleaning supplies. Renter must bring their own dishes, utensils, glassware, tablecloths, and towels. All items used must be cleaned and returned to their original location.	
<b>Floor cleaning:</b>	\$130 non-refundable if food and/or beverages are served.	
<b>Security Deposit:</b>	\$450 refundable. Due at contract signing.	

- \* Hours of rental must include setup and cleanup time.
- \* Alcohol may not be served at private parties unless renter is a church/synagogue member, or a legitimate non-profit group providing liability insurance and an alcohol license.
- \* Capacity is 299. Meals to 150 persons.
- \* Renter is responsible for the cleaning of facilities back to original condition. Cleanup instructions can be found in the rental contract.
- \* When Security/Event Monitor services are required, such expenses will be the responsibility of the renter.
- \* Required no later than 15 days prior to event: 1) the full rental fee; 2) liability insurance for 1,000,000 (one million dollars) minimum personal liability and property damage naming First Congregational Church of Sonoma as an additional insured; 3) liquor law legal liability coverage for 1,000,000 (one million dollars).

**Approximate available seating**

- 20 - 5' round tables (seats 8 each)
- 5 - 8' rectangle tables (seats 10 each)
- 5 - 6' rectangle tables (seats 8 each)
- 150 padded chairs
- 60 folding padded chairs

**Items typically available upon request**

- Podium
- 2 wireless microphones
- Large projection screen